

2021 LOCKTOBERFEST RULES & NOTIFICATIONS

1. Locktoberfest hours are Saturday, October 2, 2021, from 11am to 8pm. If a participant wishes to tear down earlier than expected, please notify a member of the festival staff before doing so in order for possible arrangements to be made. **No vehicles will be allowed on show sites during show hours.**
2. Locktoberfest participants will be allowed to drive their vehicles up to their booths during scheduled set-up time and scheduled tear-down time ONLY. At all other times, vehicles must remain in the designated parking areas. This is to ensure the safety of customers and spectators, as there will be excessive foot traffic.
3. **Locktoberfest** Set-up times will be **Saturday October 2 at 8:00am and 9:00am, not later than 10:00am.** Directions for set-up will be sent with confirmations via e-mail. Site assignments will be given upon arrival at your set-up time.
4. Booth size is 10' x 10'. Tents and canopies are allowed, but stakes may NOT be driven into the asphalt. However, weighted anchors are highly recommended. Some examples of weighted anchors are cinder blocks, 5-gallon buckets filled with water or cement or milk jugs filled with water or cement. Sites are located throughout the Downtown streets.
5. The use of a generator at the Locktoberfest is allowed, as long as you have a sound barrier and an exhaust filter. Generators will be inspected at the time of arrival and set-up. There will be limited access to electricity. Participants must provide their own tables and chairs.
6. Phoenix Rising and the Village of Phoenix expect participants to carry liability insurance for their own protection.
7. **Participants will receive confirmation of set-up time and directions as early as possible up until Friday October 1. You must provide an e-mail address on your application.**
8. Trash receptacles will be located throughout the show site for the convenience of the participants and may NOT be brought into individual booths.
9. The sale of real weapons, drug paraphernalia, or alcohol abuse related items is prohibited.

* **Please note:** Failure to comply with these rules and regulations may result in the termination of Craft Show participation.

Please address any questions you have to Laura Gonzalez via e-mail at phoenixrising13135@gmail.com or by phone at (315) 695-4084.

2021 LOCKTOBERFEST CRAFTER/VENDOR APPLICATION FORM



Application Information – (Please print clearly).

Business Name _____
Contact Name _____
Address _____
Daytime Phone _____ Evening Phone _____
E-mail Address _____

❖ **Crafters:** (Handmade, artisan)

Number of spaces needed _____ x \$30 each = _____ Electrical Additional \$5: = _____ Yes No Total \$ _____

Preferred Set-Up Time (check one): Saturday 8 am. 9 am.

Description of items at show (check all that apply):

- Candles Leather Wood Glass Toys/Dolls Metal Jewelry Floral/Silk Soaps/Scents Ceramics/Pottery
 Other: _____

❖ **Vendors:** (All vendors must have inventory to sell at the festival).

Number of spaces needed _____ x \$40 each = _____ Electrical Add'l \$5: = _____ Yes No Total \$ _____

Preferred Set-Up Time (check one): Saturday 8 am. 9 am.

***NOTE:** Due to the high amount of interest in this festival please be aware that we do allow multiple vendors who showcase and sell the same or similar products. The festival committee will try their best to separate and spread out similar vendors or crafters throughout the festival layout.

Payment and Cancellation Information: Check or Money Order payable to Village of Phoenix must be received by September 24, 2021. Also, the deadline for a full refund in case of cancellation must be received by September 24, 2021. There will be NO REFUNDS after this date.

WAIVER AND ACCEPTANCE INFORMATION (Signature Required):

I/We _____ agree to assume all risk associated with participating in this festival, including but not limited to, falls, the effects of the weather and any other loss, cost, or damage. Having read this release and in consideration of the acceptance of my entry fee, agree to waive, release, and hold harmless, Phoenix Rising, the Village of Phoenix, and any other sponsors, all other workers and volunteers from any and all claims, liabilities, demands, damage, loss, cost, and expense, of any kind arising out of my participation in this event. I/We _____ have read and agree to the waiver information above and will abide by the rules and regulations for the 2021 Locktoberfest.

Signature _____ Date _____

Mail Completed Form and Payment to:

Village of Phoenix
Attention: Laura Gonzalez or Roxanne Demo
455 Main Street
Phoenix, NY 13135

For questions/further info: e-mail phoenixrising13135@gmail.com or call (315) 695-4084.