

2021 LOCKTOBERFEST RULES & NOTIFICATIONS

1. Locktoberfest hours are Saturday, October 2, 2021, from 11am to 8pm. If a participant wishes to tear down earlier than expected, please notify a member of the festival staff before doing so in order for possible arrangements to be made. **No vehicles will be allowed on show sites during show hours.**
2. Locktoberfest participants will be allowed to drive their vehicles up to their booths during scheduled set-up time and scheduled tear-down time ONLY. At all other times, vehicles must remain in the designated parking areas. This is to ensure the safety of customers and spectators, as there will be excessive foot traffic.
3. **Locktoberfest** Set-up times will be **Saturday October 2 at 8:00am and 9:00am, not later than 10:00am.** Directions for set-up will be sent with confirmations via e-mail. Site assignments will be given upon arrival at your set-up time.
4. Booth size is 10' x 10'. Tents and canopies are allowed, but stakes may NOT be driven into the asphalt. However, weighted anchors are highly recommended. Some examples of weighted anchors are cinder blocks, 5-gallon buckets filled with water or cement or milk jugs filled with water or cement. Sites are located throughout the Downtown streets.
5. The use of a generator at the Locktoberfest is allowed, as long as you have a sound barrier and an exhaust filter. Generators will be inspected at the time of arrival and set-up. There will be limited access to electricity. Participants must provide their own tables and chairs.
6. Phoenix Rising and the Village of Phoenix expect participants to carry liability insurance for their own protection.
7. **Participants will receive confirmation of set-up time and directions as early as possible up until Friday October 1. You must provide an e-mail address on your application.**
8. Trash receptacles will be located throughout the show site for the convenience of the participants and may NOT be brought into individual booths.
9. The sale of real weapons, drug paraphernalia, or alcohol abuse related items is prohibited.

* **Please note:** Failure to comply with these rules and regulations may result in the termination of Craft Show participation.

Please address any questions you have to Laura Gonzalez via e-mail at phoenixrising13135@gmail.com or by phone at (315) 695-4084.

Power

Please note power is limited. Please provide approved generator or power can be obtained if available.

Health Permit

All food and beverage vendors are be required to obtain an Oswego County temporary food permit. Please contact the **Oswego County Health Department** to obtain the appropriate permit and fee information. The application must be received by the Oswego County Health Department 15 days prior to the event. A late fee will apply if submitted less than 48 hours prior to the event. For more information, please call the Oswego County Health Department at (315) 349-3557. The Department of Health will prohibit from participation any food vendor that cannot meet their requirements. If this occurs, all payments made to Village of Phoenix by the vendor will be forfeited.

Insurance Coverage

The Village of Phoenix requires general liability coverage from vendors. ***We also require that the Village of Phoenix be listed as Additionally Insured on the certificate of coverage.***

Waste Removal

Vendors must dispose of all trash. There will not be a grey water holding area provided during the event. Vendors are responsible for removing all grey water accumulated at the event and are prohibited from dumping grey water into the sewer system at all times. Vendors are not permitted to leave anything behind upon the event conclusion. This includes propane containers, bread racks, soda containers, pallets and trash. Ashes and charcoal must be removed from the event grounds by the vendor. You will be fined by the Department of Public Works and prohibited from further participation if you are found dumping waste on event grounds. Village of Phoenix reserves the right to pass along to the vendor any waste related expenses we may incur during this event.